COON RAPIDS MUNICIPAL UTILITIES
(A COMPONENT UNIT OF
THE CITY OF COON RAPIDS)
INDEPENDENT AUDITORS' REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS

**JUNE 30, 2020** 

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# COON RAPIDS MUNICIPAL UTILITIES

# **OFFICIALS**

(As of June 30, 2020)

<u>Name</u>	<b>Position</b>	<b>Term Expires</b>
Terry Garnes	Chairman	June 2021
Mary Schwaller	Vice Chairman	June 2022
Lee Boeke	Trustee	June 2025
Doris Bass	Trustee	June 2024
Alan Andersen	Trustee	June 2026
Bradley Honold	Secretary/General Manager	Indefinite
Kari Woodard	Director of Finance and Accounting	Indefinite
Jesica Leighty	City Clerk/City Treasurer	Indefinite
David Bruner	City Attorney	Indefinite



# INDEPENDENT AUDITORS' REPORT

Board of Trustees Coon Rapids Municipal Utilities Coon Rapids, IA 50058

# Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and each major fund of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Utilities' basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, as of June 30, 2020 and the respective changes in

financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of a Matter**

As described in Note 18 to the financial statements, there was a correction between the Water and Wastewater Utilities for a capital asset that resulted in a prior period adjustment. Our opinion is not modified with respect to this matter.

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of the Utilities' Proportionate Share of the Net Pension Liability, Schedule of Utilities' Contributions, and Notes to Required Supplementary Information – Pension Liability on pages 4 through 11 and pages 42 through 45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

# Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 8, 2020, on our consideration of the Utilities' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Coon Rapids Municipal Utilities' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Utilities' internal control over financial reporting and compliance.

Certified Public Accountants

Williams & Company, P.C.

Spencer, Iowa December 8, 2020



The Coon Rapids Municipal Utilities, "CRMU" provides this narrative overview and analysis of the Communications, Electric, Natural Gas, Water, and Wastewater Utilities' financial activities based upon currently known facts, decisions, and conditions for the fiscal year ended June 30, 2020. This should be read in conjunction with the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Fund Net Position, and the Statement of Cash Flows, which follow.

The Financial Statements of the Utility report information utilizing the accrual method of accounting. The Financial Statements conform to accounting principles which are generally accepted in the United States of America.

The Statement of Net Position provides information about the type and amount of investments in resources (assets, deferred outflows) and the obligations to creditors (liabilities, deferred inflows), and also indicate those restricted by the Board of Communications,

Electric, Natural Gas, Water, and Wastewater Trustees (the Board). It also provides the basis for making a variety of financial assessments about the structure, liquidity, and financial flexibility of the Utility.

The Statement of Revenues, Expenses, and Changes in Net Position reports all the revenues and expenses for the year, including nonoperating revenues and expenses. This statement can be used to determine whether the Utility has recovered all of its actual costs through rates and other charges.

The Statement of Cash Flows reports the cash from operating activities, cash from non-capital financing activities, as well as capital and related financing activities, and investing activities. This statement can be used to determine the source, use and change in cash.

Required Supplementary information further explains and supports the financial statements with the Utilities' share of the net pension liability and related contributions.

#### Communications Utility

Overview:

CRMU's communication utility provides a variety of products and services to the Coon Rapids community. Services include high speed internet, managed Wi-Fi, cable television, telephone, and long distance. communication services are provided over a Fiber-to-the-Home (FTTH) network with "home runs" (a direct fiber line from our Network Operations Center) to each resident and business in Coon Rapids. Additionally, we have a redundant fiber route to back-up our system in the event of an outage. This network provides CRMU customers with the best technology and reliability available for communication service. Coupled with our dedication to excellent customer service, this system creates an inherent advantage over competitors, helps attract businesses, and also serves a need in our small, rural community.

CRMU's Managed Wi-Fi service (with Calix Support Cloud) continues to gain subscribers. We have found this to be a valued service to our customers – allowing CRMU to provide the best wireless experience possible.

# **Communications Utility Financial Highlights: Dollars in Thousands**

2020 2019 **OPERATING** Revenues ...... 876.....861 NONOPERATING **ASSETS**  

 Capital
 103
 118

 Noncurrent Assets
 48
 75

 Total Assets
 1,310
 1,228

 Total Assets & Deferred Outflows ...... 1,348............1,264 LIABILITIES Long-term .......<u>104</u>.....<u>103</u> **NET POSITION** Net Investment in Capital Assets ...... 103...........118 Total Liab., Def. Inflows & Net Pos. .... 1,348............1,264

#### **Results of Operations:**

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Position)

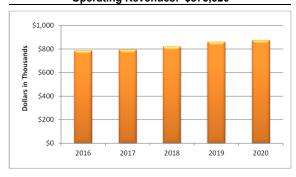
Revenue from operations increased 1.7%, while total operating expenses increased 1.2%.

Excluding operating transfers between communication funds, total operating revenues saw an increase of \$5,600 for cable tv (primarily due to a reallocation of revenue within customer packages), a \$18,500 increase in internet (a combination of higher internet and Managed Wi-Fi subscriber revenue), and a \$13,500 decrease telephone (a combination of package reallocation and lower long distance revenue). Total expenses among the communications utility increased, but specifically, cable and internet expenses declined slightly, while telephone increased. The telephone increase is a direct result of increased USAC (no longer de minimis), property / liability insurance, and IPERS (as related to GASB 68) expenses.

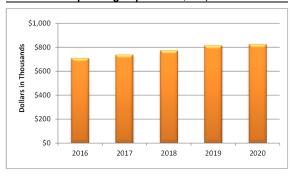
In-Lieu-of tax payments and free community services totaled \$226, compared to \$550 last year.

The communications utility ended the year with a \$69,500 gain, compared to \$76,300 in 2019. Added to the utility's beginning net position of \$1,096,800, CRMU's communication total net position as of June 30, 2020 is \$1,166,407.

# Communications Utility Operating Revenues: \$875,620



# Communications Utility Operating Expenses: \$826,183



#### **Financial Position:**

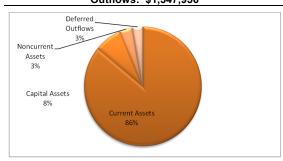
(As reported on the Statement of Net Position)

Total assets increased more than 6% in fiscal year 2020. This can be attributed to an increase in cash. Total liabilities increased almost 4%, which is a direct result of increased accounts payable. It's important to note the net pension liability for communications totals \$103,400, which CRMU will likely never be required to pay (see Note 12 of the audit report). Total net position increased more than 6% (\$69,500).

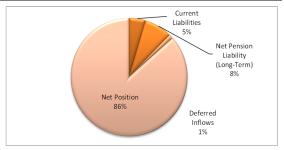
Capital assets, in the form of utility plant, facilities and equipment, account for 8% of total assets and deferred outflows, while current assets comprise 86% of the total assets and deferred outflows. Cash, cash equivalents, and investments account for almost 81% of total assets and deferred outflows. These funds are designated for equipment replacement, capital improvements, and general savings.

Revenues and expenses were both lower than budgeted projections - by \$9,900 and \$13,250, respectively.

# Communication Utility Total Assets and Deferred Outflows: \$1,347,956



# Communication Utility Total Liabilities, Deferred Inflows and Net Position: \$1,347,956



## Electric Utility

Overview:

The CRMU electric utility completed several projects throughout fiscal year 2020. These projects included the conversion of several areas of overhead to underground lines, replacement of street lights, and the installation of Dry Max equipment at the South substation. CRMU also continued planning for the new town substation transformer – scheduled for completion in fiscal year 2021.

CRMU's electric utility continued its several year streak of being 100% renewable. CRMU's WAPA and wind energy sources continue to meet our customer's energy needs.

In 2020, CRMU realized a net operating gain of almost \$174,000, which is nearly the same operating gain as fiscal year 2019. When combined with nonoperating gains, the electric utility experienced a \$194,000 gain in 2020, compared to a \$888,000 loss last year (when the old HFC communications network was disposed of).

The electric utility's beginning net position was \$13,031,579. The total gain of \$194,117 this fiscal year resulted in an ending net position of \$13,225,696.

#### **Electric Utility Financial Highlights:**

Dollars in Thousands	_	
	2020	2019
OPERATING		
Revenues	2,425	2,559
Expenses	<u>2,251</u>	2,385
Operating Income (Loss)	174	174
NONOPERATING		
Revenues (Expenses)	<u>20</u>	<u>(1,062)</u>
TRANSFERS	<u>0</u>	<u>0</u>
Change in Net Position	194	(888)
ASSETS		
Current	5 039	4 842
Capital		
Noncurrent		
Total Assets		
DEFERRED OUTFLOWS	<u>80</u>	<u>72</u>
Total Assets & Deferred Outflows	15,766	15,655
LIABILITIES		
Current	364 .	339
Long-term		
Total Liabilities	2,499	2,612
DEFERRED INFLOWS	41	11
NET POSITION		
Net Investment in Capital Assets	8,340	8,365
Restricted		
Unrestricted	<u>4,460</u>	<u>4,255</u>
Total Net Position	<u>13,226</u>	<u>13,032</u>
Total Liab., Def. Inflows & Net Pos.	15,766	15,655

#### **Results of Operations:**

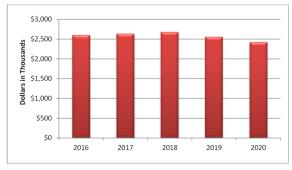
(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Position)

Revenue from operations decreased by \$133,500 (5%). Revenue from sales to customers increased more than 3% (\$45,500). Resale revenue decreased \$176,000 (16%). This revenue varies as a result of Neal 4 operations, our capacity sharing agreement within NIMECA, and our SPP revenue. Forfeited discounts also decreased, while rebates and other operating revenues increased.

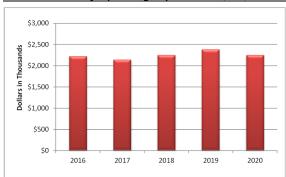
Operating expenses decreased \$133,000 (5.5%). Purchased energy, plant, distribution and customer service operation expenses decreased, while transmission operation, admin/general and depreciation expenses increased.

In-lieu-of tax payments and free community services totaled \$95,900 compared to \$80,650 last year (a 19% increase).

#### Electric Utility Operating Revenues: \$2,425,471



Electric Utility Operating Expenses: \$2,251,698



#### **Financial Position:**

(As reported on the Statement of Net Position)

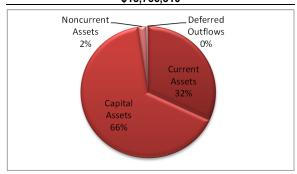
Current assets account for 32% of total assets and deferred outflows. CRMU has 26% of its total assets and deferred outflows in the form of cash and cash equivalents. The Board of Trustees has allocated the funds for designated uses such as capital improvement, equipment replacement, generation replacement, health fund plan, etc., leaving only a small portion of its current assets undesignated.

Capital assets, in the form of utility plant, facilities and equipment, account for 66% of CRMU's total assets and deferred outflows. Noncurrent assets account for 2% of total assets and deferred outflows.

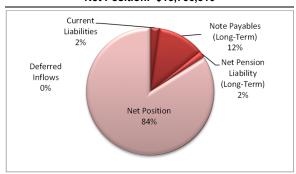
Current liabilities account for 2% of total liabilities and net position (\$140,000 in notes payable). CRMU is now required to report a "Net Pension Liability" of \$270,000 for the electric utility, which CRMU will likely never be required to pay (see Note 12 of the audit report). Finally, the "Note Payables" of 12% (\$1.865 million) represent the FTTH debt.

Revenues and expenses were lower than budgeted projections by almost \$230,000 and \$180,000, respectively.

# Electric Utility Total Assets & Deferred Outflows: \$15,766,310



# Electric Utility Total Liabilities, Deferred Inflows, and Net Position: \$15.766.310



# Natural Gas Utility \_\_

Overview:

CRMU's natural gas utility follows a commodity purchasing strategy with the goal of forward purchasing the majority of its annual requirements prior to the winter heating season. This purchasing strategy consists of a mixed portfolio of commodity purchases ranging from futures contracts, to storage, to fixed monthly and spot volume purchases.

CRMU also optimizes its storage contract to help balance its daily volumes to avoid any monthly imbalance penalties from the pipeline.

In fiscal year 2020, CRMU entered into a natural gas prepay transaction via the Public Energy Finance Authority (PEFA). Simply stated, this transaction results in a discount on the natural gas commodity purchased — and therefore a savings to our customers. Coupled with lower commodity costs in general, as well as the prepay discount, the average price for the natural gas commodity was approximately \$2.31/Mcf in 2020, compared to \$3.69/Mcf last year. CRMU expects the commodity cost to remain relatively stable in the near future.

# **Natural Gas Utility Financial Highlights:**

Dollars in Thousands 2020 2019 **OPERATING** Revenues ...... 817......768 **NONOPERATING** Revenues (Expenses).....(18)....(5) Change in Net Position.......138......100 **ASSETS** Capital ...... 639..........681 Total Assets & Deferred Outflows ...... 2,062...........1,917 LIABILITIES Net Investment in Capital Assets ...... 639............681 Total Liab., Def. Inflows & Net Pos. .... 2,062............. 1,917

#### **Results of Operations:**

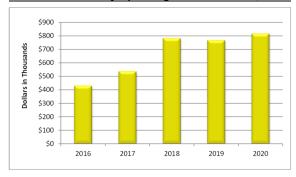
(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Position)

In 2020, CRMU's natural gas utility experienced an operating gain of \$156,000, compared to a gain of \$105,000 in 2019. Combined with nonoperating revenues and expenses, the utility ended the year with a \$138,000 gain, compared to a gain of \$100,000 last year.

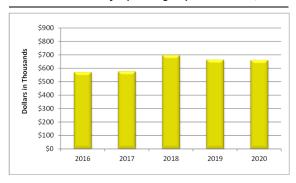
In 2020, total operating revenues increased almost \$49,000 (6%). Total usage billed increased almost 4,000 Mcf (5%). Industrial usage totaled 16,657 Mcf – an increase of 10,769 Mcf (183%) from the previous year.

Total operating expenses decreased \$3,000 (less than 1%). This is a direct result of lower natural gas commodity costs. Payment-in-lieu-of-taxes continued to the City of Coon Rapids – in the amount of \$36,000, compared to \$26,000 in 2019. The \$10,000 increase can be attributed to a donation to the City of Coon Rapids for the Main Street coordinator position.

#### Natural Gas Utility Operating Revenues: \$816,761



#### Natural Gas Utility Operating Expenses: \$660,662



#### **Financial Position:**

(As reported on the Statement of Net Position)

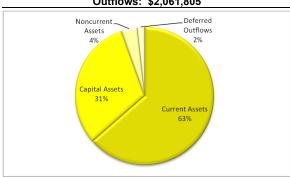
Capital assets, in the form of utility plant, facilities and equipment, account for 31% of CRMU's total assets and deferred outflows, while current assets comprise 63% of the total assets and deferred outflows. Cash and cash equivalents account for 56% of total assets and deferred outflows. Of the cash on hand, most is designed for specific uses, but has been used to fund losses over the last few years.

CRMU's current liabilities are comprised of payables totaling almost \$43,500.

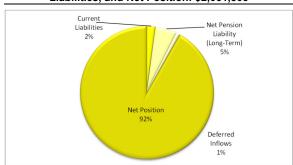
CRMU's natural gas "Net Pension Liability" accounts for 5% of the total liabilities and net position. This equates to \$108,900, which CRMU will likely never be required to pay (see Note 12 of the audit report).

Revenues were higher than budget projections by almost \$150,000, while expenses were lower than budget projections by about \$6,000. The natural gas utility's beginning net position was \$1,755,251, the change in net position was a gain of \$137,605, resulting in an ending net position of \$1.892,856.

#### Natural Gas Utility Total Assets and Deferred Outflows: \$2,061,805



# Natural Gas Utility Total Liabilities, Deferred Liabilities, and Net Position: \$2,061,805



Water Utility

Overview:

Protecting and preserving the water quality for Coon Rapids is a primary concern of CRMU. CRMU has been fortunate through the years with an abundant water supply of good quality drinking water. CRMU is also fortunate to have three certified operators on staff with another in training, while some communities struggle to keep one.

CRMU's water utility has struggled to breakeven in years past. Our water infrastructure is aging and requires numerous repairs each year. The level of reserves needed is continuously monitored, with the goal of ensuring future capital improvement needs can be met, while maintaining reasonable rates.

Despite a small rate increase in July 1, 2019, the water utility ended with an operating loss of almost \$58,000 this year, compared to a \$39,000 lost last year. Revenues from sales to customers increased almost 3%, while actual customer usage decreased 1.5%.

To help mitigate future losses, CRMU implemented a rate adjustment, effective July 1, 2020 (fiscal year 2021).

#### Water Utility Financial Highlights:

Dollars in Thousands		
Donale III Tilloudanud	2020	2019
OPERATING		
Revenues	229	220
Expenses	287	259
Operating Income (Loss)	(58)	(39)
NONOPERATING		
Revenues (Expenses)	<u>(7)</u>	<u>(0)</u>
Change in Net Position		
	(00)	(00)
ASSETS		
Current	271	328
Capital		
Total Assets	607	668
DEFERRED OUTFLOWS	<u>21</u>	<u>18</u>
Total Assets & Deferred Outflows	628	686
LIABILITIES		
Current	29	26
Long-term	69	69
Total Liabilities	<u>98</u>	95
DEFERRED INFLOWS	10	3
NET POSITION		
Net Investment in Capital Assets	337	340
Unrestricted		
Total Net Position		
Total Liab., Def. Inflows & Net Pos	628	686

#### **Results of Operations:**

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Position)

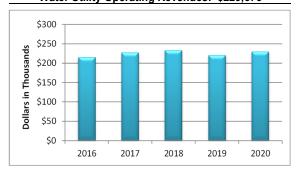
Operating revenues increased \$9,250 due to the rate adjustment previously mentioned.

Operating expenses increased more than \$28,000 (11%). All audit expense categories increased from last year, with the exception of customer service operations. Specifically, production plant maintenance expenses increased almost \$6,000. Wage and benefit costs also increased, primarily due to three employees now working in this utility.

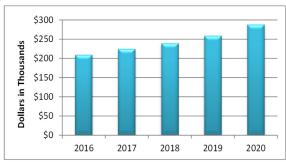
Nonoperating expenses increased from \$0 last year to \$7,000 this year.

Contributions through payment-in-lieu-of tax and donations to the community totaled \$10,800 in fiscal year 2020, which is 66% more than last year's contribution of \$6,500. Specifically, CRMU donated time and materials to the Coon Rapids Golf Course and the Carroll County Conservation for water projects during the year.

#### Water Utility Operating Revenues: \$229,676



#### Water Utility Operating Expenses: \$287,416



#### **Financial Position:**

(As reported on the Statement of Net Position)

Current assets account for 43% of total assets and deferred outflows. CRMU has approximately 34% of its total assets and deferred outflows in the form of cash and cash equivalents. Of this amount, the Board of Trustees has designated uses for all of it.

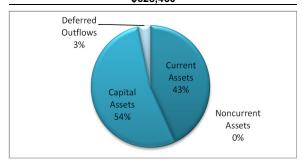
The water utility has no noncurrent assets (loan receivables).

Capital assets, in the form of utility plant, facilities and equipment, account for 54% of CRMU's total assets and deferred outflows. CRMU's total assets decreased \$61,000 in 2020.

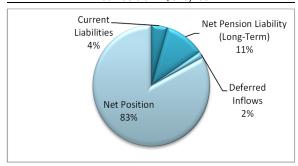
Total liabilities increased about \$3,000 (3%) because of an increase in accrued vacation liability. CRMU's water "Net Pension Liability" accounts for 11% of the total liabilities and net position. This equates to \$69,000, which CRMU will likely never be required to pay (see Note 12 of the audit report).

Revenues were higher than budget by \$4,500. Expenses were also higher than budget by \$42,600. The water utility's beginning net position was \$587,900, the change in net position was a loss of \$64,700 plus a \$3,100 prior period adjustment, resulting in an ending net position of \$520,100.

# Water Utility Total Assets and Deferred Outflows: \$628,460



# Water Utility Total Liabilities, Deferred Inflows, and Net Position: \$628,460



### Wastewater Utility \_

Overview:

CRMU's wastewater utility experienced an operating loss of almost \$59,000 in 2020, compared to an operating loss of \$55,000 last year.

The wastewater utility's beginning net position was \$1,665,800, the change in net position was a net loss of \$50,100 less a \$3,100 prior period adjustment, resulting in an ending net position of \$1,618,800.

Considering the level of wastewater cash reserves, the utility has been operating at a loss for several years. This will need to change in fiscal year 2021, as CRMU is faced with significant capital improvement projects that must be completed to improve and maintain the integrity of our wastewater system. CRMU is currently in the planning phase of this project, but actual improvements are expected to commence in fiscal year 2021.

### **Wastewater Utility Financial Highlights:**

Dollars in Thousands

	2020	2019
OPERATING		
Revenues	134	135
Expenses		
Operating Income (Loss)	(59)	(55)
NONOPERATING		
Revenues (Expenses)	<u>9</u>	<u>11</u>
Change in Net Position	(50)	(44)
ASSETS		
Current	631	689
Capital	<u>1,054</u>	<u>1,031</u>
Total Assets		
DEFERRED OUTFLOWS	<u>19</u>	<u>18</u>
Total Assets & Deferred Outflows	1,704	1,738
LIABILITIES		
Current	16	6
Long-term		
Total Liabilities		
DEFERRED INFLOWS	6	3
NET POSITION		
Net Investment in Capital Assets	1,055	1,031
Unrestricted		
Total Net Position		
Total Liab., Def. Inflows & Net Pos	1,704	1,738

#### **Results of Operations:**

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Position)

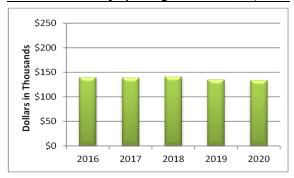
In 2020, the wastewater utility recorded \$134,000 in operating revenues. This is lower by about 1% (\$1,400) compared to 2019. Total customer usage actually increased just slightly – by less than 1% (or 2,100 - hundred gallons) from 2019 to 2020.

Total operating expenses in 2020 increased about \$2,300 (about a 1% change) compared to 2019. Increased expenses include plant and distribution operations, administration and general expenses, while customer service and depreciation costs decreased. Specifically, distribution wages and general plant maintenance expenses increased.

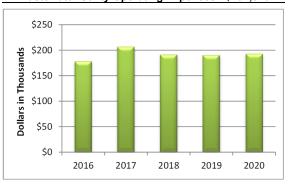
Nonoperating revenues and expenses this year totaled \$8,700 of which \$9,300 was interest income.

Payment-in-lieu-of tax payments and free service to the community totaled \$621, compared to \$715 last year.

#### Wastewater Utility Operating Revenues: \$133,883



#### Wastewater Utility Operating Expenses: \$192,646



#### **Financial Position:**

(As reported on the Statement of Net Position)

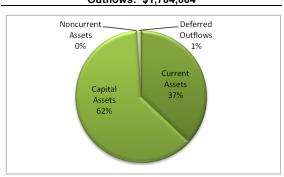
Capital assets, in the form of utility plant, facilities and equipment, account for 62% of CRMU's total assets and deferred outflows, while current assets account for 37%.

The wastewater utility has 36% of its total assets and deferred outflows in the form of cash, cash equivalents, and certificates of deposit. A portion of this will be used for ongoing improvements.

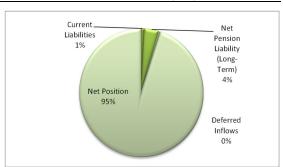
Total liabilities account for \$78,700 (5%) of the total liabilities, deferred inflows, and net position. Of that, \$63,000 are recorded as the net pension liability, which CRMU will likely never be required to pay (see Note 12 of the audit report).

Revenues were \$3,150 lower than budgeted projections, while expenses were \$8,200 higher than budgeted projections.

#### Wastewater Utility Total Assets and Deferred Outflows: \$1,704,004



Wastewater Utility Total Liabilities, Deferred Inflows, and Net Position: \$1,704,004





# COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) STATEMENTS OF NET POSITION JUNE 30, 2020

	Con	nmunications				
		Utility	Electric Utility		Gas Utility	
Assets						
Current Assets:						
Cash & Cash Equivalents-Unrestricted	\$	781,698	\$	2,729,037	\$	842,237
Cash & Cash Equivalents-Restricted		-		659,552		-
Investments		312,552		781,356		312,552
Accounts Receivable, Net of Allowance -						
Trade		20,268		157,081		38,806
Other		10,549		73,534		21,938
Revolving Loans Receivable - Current Portion		-		58,756		8,120
Note Receivable - Current Portion		14,521		-		20,204
Inventories		12,141		522,614		56,393
Other Current and Prepaid Assets		7,567		56,741		10,158
Total Current Assets		1,159,296		5,038,671		1,310,408
Capital Assets:		,,		- , ,		,,
Land		_		56,312		30,478
Construction in Progress		_		77,742		50,170
Utility Plant, Facilities and Equipment, at Cost		394,067		17,768,012		1,888,525
Accumulated Depreciation		(291,390)		(7,557,654)		(1,279,982)
Total Capital Assets	-	102,677		10,344,412		639,021
Noncurrent Assets:		102,077		10,577,712		037,021
NIMECA Patronage Dividend Receivable				14,653		
Revolving Loans Receivable - Net of Current Portion		-		287,977		2,820
Note Receivable - Net of Current Portion		47.027		201,911		
		47,937		202 (20		73,503
Total Noncurrent Assets		47,937		302,630		76,323
Total Assets		1,309,910		15,685,713		2,025,752
Deferred Outflows of Resources						
Pension Related Deferred Outflows		38,046		80,597		36,053
Liabilities						
Current Liabilities:						
Accounts Payable - Trade		52,133		144,669		28,568
Other Payables and Credits		-		22,564		274
Payroll, Sales and Use Taxes Payable		_		-		_
Compensated Absences Payable		10,167		37,285		14,613
Customer Deposits		´ -		15,400		´ -
Notes Payable		_		140,000		_
Accrued Interest		_		4,439		_
Total Current Liabilities		62,300		364,357		43,455
Long-term Liabilities:		02,500		301,337		15,155
Notes Payable		_		1,865,000		_
Net Pension Liability		103,375		269,772		108,887
Total Long-term Liabilities		103,375		2,134,772		108,887
Total Liabilities		165,675		2,499,129		152,342
Total Liabilities		103,073		2,499,129		132,342
Deferred Inflows of Resources						
Pension Related Deferred Inflows		15,874		41,485		16,607
Net Position						
Net Investment in Capital Assets		102,677		8,339,412		639,021
-		102,077				039,021
Restricted Unrestricted		1 062 720		426,234		1 252 925
O III CSU ICICU		1,063,730		4,460,050		1,253,835

Water Utility	Wastewater Utility	Total
\$ 158,036	\$ 556,827	\$ 5,067,835
-	-	659,552
54,184	52,092	1,512,736
34,259	17,281	267,695
1,703	49	107,773
-	-	66,876
-	-	34,725
15,518	562	607,228
7,164	3,716	85,346
270,864	630,527	8,409,766
33,349	5,980	126,119
-	100,942	178,684
1,485,220	2,909,405	24,445,229
(1,181,914)	(1,961,711)	(12,272,651)
336,655	1,054,616	12,477,381
_	-	14,653
_	_	290,797
_	_	121,440
	_	426,890
607,519	1,685,143	21,314,037
20,941	18,861	194,498
7,346	8,899	241,615
7,999	· -	30,837
1,315	_	1,315
11,867	6,630	80,562
-	-	15,400
-	-	140,000
		4,439
28,527	15,529	514,168
-	-	1,865,000
69,046	63,139	614,219
69,046	63,139	2,479,219
97,573	78,668	2,993,387
10,794	6,539	91,299
336,655	1,054,616	10,472,381
183,438	564,181	426,234 7,525,234
\$ 520,093	\$ 1,618,797	\$ 18,423,849
ψ 320,073	Ψ 1,010,777	Ψ 10,123,077

# COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE YEAR ENDED JUNE 30, 2020

		nunications Utility	E14	ectric Utility	Gas Utility		
Operating Revenues		Junty	LIC	cure Ounty		ias Othity	
Sales to Customers	\$	870,753	\$	1,420,827	\$	804,239	
Sales for Resale	Ψ	-	Ψ	934,727	Ψ	-	
Interdepartmental Sales		_		56,834		8,936	
Forfeited Discounts		4,643		8,945		1,408	
Rebates and Other		224		4,138		2,178	
Total Operating Revenues		875,620		2,425,471		816,761	
Operating Expenses							
Purchased Energy and Programming		434,457		530,328		302,066	
Plant Operations		17,291		305,604		12,550	
Transmission Operations		_		118,248		_	
Distribution Operations		169,761		214,452		107,387	
Consumer Service Operations		35,591		105,382		48,158	
Administrative & General Expenses		143,248		434,858		139,015	
Depreciation		25,835		542,826		51,486	
Total Operating Expense		826,183		2,251,698		660,662	
Operating Income (Loss)		49,437		173,773		156,099	
Nonoperating Revenues (Expenses)							
Interest Income		16,586		69,684		18,572	
Joint Use Revenue		-		100,000		-	
In-Lieu-Of Tax Payments		-		(69,902)		(20,581)	
Free Community Service		(226)		(25,969)		(15,612)	
Gain (Loss) on Sale or Disposal of Assets		-		(1,474)		-	
Miscellaneous Nonoperating Revenue		3,516		5,364		(873)	
Merchandise Sales - Net		223		-		-	
Interest Expense				(57,359)		-	
Net Nonoperating Revenues (Expenses)		20,099		20,344		(18,494)	
Change in Net Position		69,536		194,117		137,605	
Total Net Position June 30, 2019		1,096,871		13,031,579		1,755,251	
Prior Period Adjustment						-	
Total Net Position June 30, 2019, as Restated		1,096,871		13,031,579		1,755,251	
Total Net Position June 30, 2020	\$	1,166,407	\$	13,225,696	\$	1,892,856	

		W	astewater		
Wa	ater Utility		Utility		Total
Ф	220.256	Φ.	100 500	Φ.	2 440 600
\$	220,356	\$	132,523	\$	3,448,698
	-		-		934,727
	3,912		430		70,112
	716		560		16,272
	4,692		370		11,602
	229,676		133,883		4,481,411
	-		-		1,266,851
	70,793		11,233		417,471
	-		-		118,248
	66,358		48,267		606,225
	28,863		13,857		231,851
	88,204		53,918		859,243
	33,198		65,371		718,716
	287,416		192,646		4,218,605
	(57,740)		(58,763)		262,806
	3,799		9,266		117,907
	-		-		100,000
	(1,075)		(132)		(91,690)
	(9,736)		(489)		(52,032)
	-		-		(1,474)
	34		17		8,058
	-		-		223
			<u>-</u>		(57,359)
	(6,978)		8,662		23,633
	(64,718)		(50,101)		286,439
	587,881		1,665,828		18,137,410
	(3,070)		3,070		-
	584,811		1,668,898		18,137,410
\$	520,093	\$	1,618,797	\$	18,423,849

# COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2020

	Con	nmunications				
		Utility	Ele	ectric Utility	Gas Utility	
Cash Flows from Operating Activities:						
Cash Received from Customers & Users	\$	878,458	\$	2,482,709	\$	804,655
Cash Paid to Suppliers for Goods and Services		(618,501)		(1,228,797)		(414,584)
Cash Paid to Employees		(167,023)		(511,591)		(201,951)
Cash Received from Joint Revenue		-		100,000		-
Cash Received from Miscellaneous Nonoperating Revenue		3,739		5,364		(873)
Cash Paid for Free Community Services		(226)		(25,969)		(15,612)
Net Cash Provided (Used) by Operating Activities		96,447		821,716		171,635
Cash Flows from Capital & Related						
Financing Activities						
Acquisition & Construction of Property and Equipment		(10,317)		(379,091)		(9,991)
Cash Received From (Paid to) Other Funds		-		-		-
Revenue Bond Principal Repayment		-		(140,000)		-
Interest Paid		-		(57,556)		
Net Cash (Used) by Capital & Related						_
Financing Activities		(10,317)		(576,647)		(9,991)
<b>Cash Flows from Noncapital Financing Activities</b>						
Payments In-Lieu-of Tax Payments		-		(69,902)		(20,581)
Net Cash (Used) by Noncapital Financing Activities		-		(69,902)		(20,581)
Cash Flows from Investing Activities						
Interest on Investments		19,515		75,993		21,553
Redemption of Investments		303,780		759,452		303,781
Purchase of Investments		(312,552)		(781,356)		(312,552)
Disbursements Made on Coon Rapids Development Loans		-		(138,000)		-
Payments Received on Coon Rapids Development Loans		26,046		52,970		40,621
Net Cash Provided (Used) from Investing Activities		36,789	-	(30,941)		53,403
Net Increase (Decrease) in Cash & Cash Equivalents		122,919		144,226		194,466
Cash & Cash Equivalents - June 30, 2019		658,779		3,244,363		647,771
Cash & Cash Equivalents - June 30, 2020	\$	781,698	\$	3,388,589	\$	842,237
•						
Reconciliation:						
Cash & Cash Equivalents	٠	<b>5</b> 01 (00	<b>.</b>	0.500.005	<b>.</b>	0.40.00=
Unrestricted	\$	781,698	\$	2,729,037	\$	842,237
Restricted			_	659,552		
	\$	781,698	\$	3,388,589	\$	842,237

		W	astewater		
W	ater Utility	• • •	Utility		Total
			o thity		10111
\$	232,703	\$	136,220	\$	4,534,745
•	(86,588)	•	(30,163)	•	(2,378,633)
	(162,915)		(85,388)		(1,128,868)
	(102,715)		(03,300)		100,000
	34		17		8,281
	(9,736)		(489)		(52,032)
	(26,502)		20,197		1,083,493
	(20,302)		20,197		1,003,493
	(2,585)		(116,664)		(518,648)
	(30,700)		30,700		-
	-		-		(140,000)
	-		-		(57,556)
	(33,285)		(85,964)		(716,204)
	$\frac{(1,075)}{(1,075)}$		(132) (132)		(91,690)
	(1,075)		(132)		(91,690)
	4,778		9,727		131,566
	101,260		50,630		1,518,903
	(54,181)		(52,092)		(1,512,733)
	-		-		(138,000)
	- - -		9.265		119,637
	51,857	-	8,265		119,373
	(9,005)		(57,634)		394,972
	167,041		614,461		5,332,415
\$	158,036	\$	556,827	\$	5,727,387
\$	158,036	\$	556,827	\$	5,067,835
	- -		- -		659,552
\$	158,036	\$	556,827	\$	5,727,387

# COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) STATEMENTS OF CASH FLOWS (CONTINUED) FOR THE YEAR ENDED JUNE 30, 2020

	Com	munications				
		Utility	Elec	tric Utility	G	as Utility
Reconciliation of Operating Income (Loss) to Net						
Cash Flows Provided (Used) by Operating Activities						
Operating Income (Loss)	\$	49,437	\$	173,773	\$	156,099
Adjustments to Reconcile Operating Income (Loss) to						
Net Cash Provided (Used) by Operating Activities						
Depreciation		25,835		542,826		51,484
Cash Received from Joint Revenue		-		100,000		-
Cash Received from Miscellaneous Nonoperating Revenue		3,516		5,364		(873)
Cash Received from Merchandise Sales		223		-		-
Cash Paid for Free Community Services		(226)		(25,969)		(15,612)
(Increase) Decrease Operating Assets:						
Accounts Receivable		2,838		57,240		(12,107)
Inventories		1,212		(71,263)		(11,535)
Other Current & Prepaid Assets		1,259		(9,487)		(992)
Deferred Outflows		(2,047)		(8,265)		(2,319)
Increase (Decrease) Operating Liabilities:						
Accounts & Other Payables		5,860		23,299		(4,941)
Customer Deposits		-		1,400		-
Compensated Absences Payables		(256)		1,104		1,841
Net Pension Liability		368		1,278		451
Deferred Inflows		8,428		30,416		10,139
Net Cash Provided (Used) by Operating Activities	\$	96,447	\$	821,716	\$	171,635

	Wastewater										
W	ater Utility		Utility		Total						
\$	(57,740)	\$	(58,763)	\$	262,806						
	, , ,		, , ,		,						
	33,198		65,371		718,714						
	-		-		100,000						
	34		17		8,058						
	-		-		223						
	(9,736)		(489)		(52,032)						
	(2,,,,,,)		(10)		(=,,,=)						
	3,027		2,337		53,335						
	(2,575)		24		(84,137)						
	(505)		(59)		(9,784)						
	(2,375)		(977)		(15,983)						
	( )- · - )		( )		( - ) )						
	(846)		6,702		30,074						
	` <b>-</b>		-		1,400						
	2,714		2,170		7,573						
	323		157		2,577						
	7,979		3,707		60,669						
	<u> </u>										
\$	(26,502)	\$	20,197	\$	1,083,493						

#### Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization and Nature of Activities**

Coon Rapids Municipal Utilities (CRMU), a component unit of the City of Coon Rapids, Iowa (the City), is engaged in the activities of providing telephone, cable TV, internet & pager services; electric, natural gas and water utilities services; and wastewater service. CRMU is governed by a five-member Board of Trustees, appointed by the Mayor with the approval of the City Council, who are authorized to establish rates. CRMU is not liable for federal and state income or ad valorem property taxes; however, payments inlieu-of taxes and other contributions are made to the City.

These financial statements are presented in conformity with U.S. generally accepted accounting principles (GAAP) applicable for proprietary funds of governmental entities as prescribed by the Governmental Accounting Standards Board.

#### **Reporting Entity**

Generally accepted accounting principles require CRMU to consider if it has oversight responsibility or control over any other legal entity. Control or dependence is determined based on budget adoption, taxing authority, funding, or appointment of the respective governing board. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; (c) is obligated in some manner for the debt of the organization. CRMU has no component units itself, but has determined that it is a component unit of the City of Coon Rapids.

#### **Shared Utility Plants**

Common Transmission System – North Iowa Municipal Electric Cooperative Association (NIMECA), acting as agent for its participating members, including CRMU, has entered into an agreement with Corn Belt Power Cooperative to obtain for the benefit of its participating members a long-term right and access to electric transmission facilities, referred to as Common Transmission System (CTS) necessary to handle the combined needs of the participating members through undivided ownership interest in the capacity of transmission facilities. The costs associated with this agreement are allocated to the members based on their proportionate use of the shared transmission system. CRMU has recorded its share of these costs as capital assets in the Electric Utility Fund. The net book value at June 30, 2020 was \$760,693.

Neal 4 Generating Station – CRMU is one of fourteen owners of Unit 4 George Neal Generating Station which is managed by MidAmerican Energy under terms of the basic generating agreements between MidAmerican Energy and the owners. CRMU owns 0.521 percent as a tenant-in-common of the generating station for generating, purchasing, obtaining by exchange, or otherwise acquiring or transmitting electric power and energy. CRMU's cost of acquiring its share of this generating station was recorded as capital assets in the Electric Utility Fund. The net book value at June 30, 2020, was \$1,710,233.

#### **Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The operators of both the Transmission System and Neal 4 shared utility plants have established accounts to which CRMU is required to pay its pro rata share, net of revenues earned, of operating and maintenance costs. Any disbursements from these accounts for operating and maintenance costs are reflected in the financial statements of CRMU. Separate financial statements for these shared utility plants are available in the offices of CRMU.

#### **Basis of Presentation**

The accounts of CRMU are organized on the basis of proprietary enterprise funds, each of which is considered to be a separate accounting entity, and each reported in a separate column in the financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, deferred outflows, liabilities, deferred inflows, net positions, revenues and expenses, and debt service of the designated activity. CRMU reports the following major enterprise funds:

- Communications Utility
- ➤ Electric Utility
- ➤ Natural Gas Utility
- ➤ Water Utility
- ➤ Wastewater Utility

#### **Measurement Focus and Basis of Accounting**

Measurement focus refers to what is measured, and basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

CRMU's Proprietary Funds financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. As such, the fund measurement objective is the determination of operating income, changes in net positions, financial position, and cash flows. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when the related obligation is incurred. The applicable generally accepted accounting principles are those similar to businesses in the private sector.

Proprietary enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing, producing, and delivering goods in connection with an enterprise's principal ongoing operations. The primary operating revenues of the enterprise funds are changes to customers for sales and services. Operating expenses of enterprise funds include the cost of sales, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating items.

#### **Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Revenue Recognition**

For all services, meters are read, and bills are rendered on a cycle basis near the end of each month. Revenues based on meter readings are recorded close to the end of each month and, as such, the revenues earned from utilities delivered after meters are read to the end of the month are minimal and not estimated or recorded.

## Cash and Cash Equivalents

The various enterprise funds of CRMU combine their cash and invested cash (nonnegotiable certificates of deposits) funds into several shared bank accounts at one financial institution. Interest earned on invested cash is divided among the funds.

For purposes of the statement of cash flows, invested cash and all short-term investments that are highly liquid (including restricted assets) are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, have a maturity date no longer than three months. Cash investments not meeting the definition of cash equivalents at June 30, 2020 were \$1,512,736. Investments consist of certificates of deposits, which are recorded at amortized cost.

#### **Accounts Receivable and Allowances**

An estimate is made for allowances for doubtful accounts based on an analysis of the aging of accounts receivable and on historical write-offs net of recoveries. Additional specific amounts may be included based on credit risk as deemed appropriate by management. Accounts receivable are reported net of the allowance for doubtful accounts of \$34,320 at June 30, 2020.

#### **Inventories**

Materials, supplies and other consumables are recorded as expenses when consumed rather than when purchased. Material, supplies and fuel inventories are stated at cost, which does not exceed market.

Cost is generally determined on a weighted-average basis. Electric Utility inventories include fuel for the local plant and its joint ownership share of the coal pile at the Neal 4 Generating Station. Gas Utility inventories include stored natural gas held for sale.

The inventories at June 30, 2020, are comprised as follows:

All Material and Supplies	\$ 312,407
Electric Fund Fuel Inventories	219,285
Gas Fund Natural Gas Inventory	15,502
SO2 Allowances	60,018
No(X) Allowance	 16
Total	\$ 607,228

#### Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Capital Assets**

Capital assets, which include utility plants, infrastructures, facilities and equipment, are valued at historical cost. The cost of system renewals and betterments includes engineering, interest and other related costs. Preliminary and construction costs of projects not yet in service, if any, are shown in the financial statements as construction in progress. Maintenance and repairs which do not add to the capacity or efficiency of the asset are charged to operating expense.

CRMU does not have a written policy for capitalizing assets. Management determines capitalization or expensing on an individual basis. Capital assets are depreciated over the assets estimated useful lives using the straight-line method with one-half year convention. No depreciation is taken on construction in progress. The range of estimated useful lives by capital asset sub-categories is as follows:

Plant and Structures	20 - 50 Years
Sub-Station Improvements	20 - 35 Years
Transmission System Improvements	25 - 35 Years
Distribution System Improvements	25 - 35 Years
Tools and Shop Equipment	5 - 10 Years
Furniture and Office Equipment	5 - 10 Years
Vehicles	5 Years

#### **Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Iowa Public Employees' Retirement System (IPERS) and additions to/deductions from IPERS' fiduciary net position have been determined on the same basis as they are reported by IPERS. For this purpose, benefit payments, including refunds of employee contributions, are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### **Deferred Outflows of Resources**

Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. Pension related deferred outflows of resources consist of unrecognized items not yet charged to pension expense and contributions from the employer after the measurement date but before the end of the employer's reporting period.

#### **Deferred Inflows of Resources**

Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. Pension related deferred inflows of resources in the Statements of Net Position consist of unrecognized items not yet charged to pension expense and the unamortized portion of the net difference between projected and actual earnings on pension plan investments.

#### **Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Net Positions**

Net positions are shown in three components:

<u>Net Investment in Capital Assets</u> consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.

<u>Restricted</u> net positions result when constraints placed on net asset use are either externally imposed by outside creditors, others or imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted</u> net positions consist of net positions not meeting the definition of the two preceding categories. Unrestricted net positions often have constraints on resources imposed by management (designations), which can be removed or modified.

Amounts shown as restricted net positions and the purpose of the restriction are as follows: Restricted for Economic Development Loans \$426,234.

The Utilities' policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

#### **Expense Allocations**

Expenses, except for those expenses determined to be for a specific fund or funds, are allocated to all funds based on a one-year rolling average of each fund's personnel hours. The rolling average is updated each pay period.

#### **Note 2 – CASH AND CASH EQUIVALENTS**

CRMU considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash.

CRMU pool their deposits and investments and maintain records as to the separate utility systems share of the total balance. All deposits in banks at June 30, 2020, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

CRMU is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit or savings accounts at federally insured depository institutions approved by the Board of Trustees and the Treasurer of the State of Iowa; prime eligible bankers' acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of drainage districts.

#### Note 2 – CASH AND CASH EQUIVALENTS (Continued)

<u>Interest Rate Risk</u> – The Utilities' investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the Utilities.

Monies held for special purposes are limited to the use for which restricted and cannot be used for the general operations of the utility. The funds held for Economic Development Loans are required by covenants of the Grant Agreement with the Federal Government. The purpose of this grant is to establish a Revolving Loan Fund to provide loans that foster rural economic development.

The Utility had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 72.

#### Note 3 – COMMUNICATIONS ACCOUNTS RECEIVABLE - OTHER

Other accounts receivable reported for the Communications Utility includes delayed long distance and CABS billings of \$1,938 for the telephone system. These amounts are net of an allowance for doubtful collections of \$106. Management believes this allowance to be reasonable and appropriate reduction of the CAB's receivables to their net realizable value.

#### **Note 4 – REVOLVING LOANS RECEIVABLE**

CRMU received a federal Rural Economic Development Grant for \$300,000, which required a local match of \$60,000 making a total of \$360,000 available to establish a revolving loan fund during 2008. During the current year, three new loans were issued totaling \$138,000 and payments were received on all of the loans totaling \$52,970, leaving \$79,501 available for purposes of this revolving loan program.

#### Loan to Acklin Properties, LLC

On December 31, 2014, CRMU entered into a loan agreement with Acklin Property, LLC. The proceeds of this loan were used to finance the purchase of a building for a daycare center in Coon Rapids. The principal amount of the loan was \$18,000. The promissory note, dated December 31, 2014, specifies monthly payments of \$174 for ten years including interest at 3.00% per annum.

#### Loan to Country Stores of Carroll, LTD

On June 8, 2012, CRMU entered into a loan agreement with Sperry One Stop Shop. The proceeds of this loan were used to purchase new underground tanks and blender pumps in Coon Rapids. This loan was made in association with the Federal Grant Agreement for rural economic development made with the Federal Government. The principal amount of the loan was \$142,000. The promissory note, dated June 8, 2012, specifies monthly payments of \$1,307 for ten years including interest at 2.00% per annum.

#### Note 4 – REVOLVING LOANS RECEIVABLE (Continued)

#### Loan to Resurrection Rides, LLC

On June 26, 2014, CRMU entered into a loan agreement with Resurrection Rides, LLC. The proceeds of this loan were used to finance the purchase of equipment for their car restoration business. This loan was made for economic development. The principal amount of the loan was \$20,000. The promissory note, dated June 26, 2014, specifies monthly payments of \$359 for five years including interest at 3.00% per annum. The final payment was received during the year ended June 30, 2020.

#### Loan to Joel & Tammy Roetman

On April 6, 2016, CRMU entered into a loan agreement with Joel & Tammy Roetman. The proceeds of this loan were used to finance the construction of residential housing in Coon Rapids, Iowa. The principal amount of the loan was \$60,000. The promissory note, dated April 6, 2016, specifies monthly payments of \$552 for ten years including interest at 3.00% per annum.

#### Loan to Beautifully Me Salon & Spa

On September 8, 2015, CRMU entered into a loan agreement with Beautifully Me Salon & Spa. The proceeds of this loan were used to finance the renovations, capital, and inventory of Beautifully Me Salon & Spa. The principal amount of the loan was \$20,000. The promissory note, dated September 8, 2015, specifies monthly payments of \$359 for five years including interest at 3.00% per annum.

#### Loan to D.R.A.A.H

On November 24, 2015, CRMU entered into a loan agreement with D.R.A.A.H. The proceeds of this loan were used to finance the purchase of buildings and expansion of current retail business. The principal amount of the loan was \$50,000. The promissory note, dated November 24, 2015, specifies monthly payments of \$483 for ten years including interest at 3.00% per annum.

#### Loan to Robbie Lyons and Nancy Bruening

On September 7, 2016, CRMU entered into a loan agreement with Robbie Lyons and Nancy Bruening. The proceeds of this loan were used to finance the purchase of a building. The principal amount of the loan was \$30,000. The promissory note, dated September 7, 2016, specifies monthly payments of \$290 for ten years including interest at 3.00% per annum.

#### Loan to Reis Seeds - Building

On December 15, 2017, CRMU entered into a loan agreement with Reis Seeds. The proceeds of this loan were used to finance the purchase of a building. The principal amount of the loan was \$34,500. The promissory note, dated December 15, 2017, specifies monthly payments of \$353 for ten years including interest at 4.25% per annum.

#### Loan to Reis Seeds - Equipment

On December 15, 2017, CRMU entered into a loan agreement with Reis Seeds. The proceeds of this loan were used to finance the purchase of business machinery and equipment. The principal amount of the loan was \$30,000. The promissory note, dated December 15, 2017, specifies monthly payments of \$414 for ten years including interest at 4.25% per annum.

## Note 4 – REVOLVING LOANS RECEIVABLE (Continued)

#### Loan to NMLewis

On April 6, 2018, CRMU entered into a loan agreement with NMLewis. The proceeds of this loan were used to finance the purchase of a building. The principal amount of the loan was \$35,000. The promissory note, dated April 6, 2018, specifies monthly payments of \$363 for ten years including interest at 4.50% per annum.

#### Loan to Stacy's Studio & Boutique

On May 10, 2018, CRMU entered into a loan agreement with Stacy's Studio & Boutique. The proceeds of this loan were used to finance the purchase of business equipment. The principal amount of the loan was \$12,000. The promissory note, dated May 10, 2018, specifies monthly payments of \$169 for ten years including interest at 4.75% per annum.

#### Loan to Alfa Valley, Inc

On June 15, 2012, CRMU entered into a loan agreement with Alfa Valley, Inc. The proceeds of this loan were used to finance a new office building in Coon Rapids. This loan was made for economic development. The principal amount of the loan was \$75,000. The promissory note, dated June 15, 2012, specifies monthly payments of \$690 for ten years including interest at 2.00% per annum.

## Loan to Reis Seeds - Expansion

On August 9, 2019, CRMU entered into a loan agreement with Reis Seeds. The proceeds of this loan were used to finance the building expansion of current business/property. This loan was made for economic development. The principal amount of the loan was \$84,000. The promissory note dated August 9, 2019 specifies monthly payments of \$905 for ten years including interest at 5.25% per annum.

#### Loan to Resurrection Rides

On August 13, 2019, CRMU entered into a loan agreement with Resurrection Rides. The proceeds of this loan were used to finance the purchase of equipment. This loan was made for economic development. The principal amount of the loan was \$18,000. The promissory note, dated August 13, 2019, specifies monthly payments of \$343 for five years including interest at 5.25% per annum.

### Loan to Nature Ammil

On November 29, 2019, CRMU entered into a loan agreement with Nature Ammil. The proceeds of this loan were used to finance the purchase of a building. This loan was made for economic development. The principal amount of the loan was \$36,000. The promissory note, dated November 29, 2019, specifies monthly payments of \$380 for ten years including interest at 4.75% per annum.

#### **Note 5 – NOTE RECEIVABLE (Continued)**

Annual amounts receivable in the future for the loans are as follows:

	Electric U	tility	Gas Utility				Total			
Year Ending 6/30	Princip	al Intere	stP	rincipal	Int	erest	Principal	Interest		
2021	\$ 58,7	\$ 11,5	25 \$	8,120	\$	161	\$ 66,876	\$ 11,686		
2022	58,1	46 9,5	73	2,820		18	60,966	9,591		
2023	46,1	7,7	88	-		-	46,122	7,788		
2024	46,1	6,1	88	-		-	46,137	6,188		
2025	41,4	183 4,5	63	-		-	41,483	4,563		
2026-2030	96,0	089 7,0	39	_			96,089	7,039		
Total	\$ 346,7	33 \$ 46,6	76 \$	10,940	\$	179	\$ 357,673	\$ 46,855		

#### Loan to Coon Rapids Development Group

On July 1, 2015, CRMU entered into a loan agreement with Coon Rapids Development Group. The proceeds of this loan were used to finance the construction of a new subdivision. The principal amount of the loan was \$340,000. The promissory note, dated July 1, 2015, specifies yearly payments in the amount of \$39,858 for ten years including interest at 3.00% per annum.

Annual amounts receivable in the future for the loan are as follows:

	Communica	tions Utility	Gas U	J <b>tility</b>	Tot	al
		CRDG Financing				
		Interest Ra	ate 3.00%			
	Principal	Interest	Principal	Interest	Principal	Interest
2021	\$ 14,521	\$ 2,161	\$ 20,204	\$ 3,189	\$ 34,725	\$ 5,350
2022	14,966	1,466	21,241	2,205	36,207	3,671
2023	15,415	997	21,878	1,568	37,293	2,565
2024	16,412	492	22,532	914	38,944	1,406
2025	1,144	42	7,852	236	8,996	278
Total	\$ 62,458	\$ 5,158	\$ 93,707	\$ 8,112	\$ 156,165	\$ 13,270

#### **Note 6 – CAPITAL ASSETS**

Capital asset categories and changes in each cost category and depreciation for the year ended June 30, 2020 are as follows:

	Beginning	Additions and	Deletions and	Ending
Capital assets not being depreciated:	<b>Balance</b>	Transfers In	Transfers Out	<u>Balance</u>
Land	\$ 122,119	\$ 4,000	\$ -	\$ 126,119
Construction in progress	65,951	325,054	(212,321)	178,684
Total capital assets not				
being depreciated	188,070	329,054	(212,321)	304,803
Capital assets being depreciated:				
Neal 4 Steam Production	3,669,325	54,767	(21,182)	3,702,910
Local Production Facilities	2,153,042	49,887	(43,481)	2,159,448
Transmission System	1,847,181	66,597	(13,460)	1,900,318
Distribution System	12,741,890	166,529	-	12,908,419
Municipal Building	1,207,496	3,734	-	1,211,230
General Facilities Equipment	2,542,718	97,220	(77,034)	2,562,904
Total capital assets being				
depreciated	24,161,652	438,734	(155,157)	24,445,229
Less -				
Accumulated Depreciation	11,670,799	721,784	(119,932)	12,272,651
Total capital assets being				
depreciated- net	12,490,853	(283,050)	(35,225)	12,172,578
Total Capital Assets, Net	\$ 12,678,923	\$ 46,004	\$ (247,546)	\$ 12,477,381

#### Reconciliation of Net Investment in Capital Assets

	Comm	unications	Electric	Gas	Water	Wastewater	Total
Capital Assets (Net of A/D)	\$	102,677	\$10,344,412	\$639,021	\$336,655	\$1,054,616	\$12,477,381
Less: Notes Payable		-	(2,005,000)			<u> </u>	(2,005,000)
	\$	102,677	\$ 8,339,412	\$639,021	\$336,655	\$1,054,616	\$10,472,381

Capital asset categories and changes in each cost category and depreciation for the year ended June 30, 2020 for each major fund are as follows:

**Note 6 – CAPITAL ASSETS (Continued)** 

#### **Communications:**

Communications.									
	Beginning		Addi	tions and	Dele	etions and	Ending		
Capital assets being depreciated:	Balanc	<u> </u>	Trai	nsfers In	Tran	sfers Out		Balance	
Local Production Facilities	\$ 314	736	\$	7,987	\$	(4,530)	\$	318,193	
General Facilities Equipment	78	303		2,330		(4,759)		75,874	
Total capital assets being									
depreciated	393	039		10,317		(9,289)		394,067	
Less -					•				
Accumulated Depreciation	274	844		25,835		(9,289)		291,390	
Total Capital Assets, Net	\$ 118	195	\$	(15,518)	\$	-	\$	102,677	
Electric:									
	Beginnii	ng	Addi	tions and	Dele	etions and		Ending	
Capital assets not being depreciated:	Balanc	<u> </u>	Traı	nsfers In	Tran	sfers Out		Balance	
Land	\$ 52	312	\$	4,000	\$	-	\$	56,312	
Construction in progress	65	951		224,112		(212,321)		77,742	
Total capital assets not									
being depreciated	118	263		228,112		(212,321)		134,054	
Capital Assets being depreciated:									
Neal 4 Steam Production	3,669	325		54,767		(21,182)		3,702,910	
Transmission System	1,736	830		66,597		(13,460)		1,789,967	
Distribution System	10,048	878		162,465		-		10,211,343	
Municipal Building	561	810		3,734		-		565,544	
General Facilities Equipment	1,441	732		74,059		(17,543)		1,498,248	
Total capital assets being									
depreciated	17,458	575		361,622		(52,185)		17,768,012	
Less -				<u> </u>		_			
Accumulated Depreciation	7,067	218_		542,826		(52,390)		7,557,654	
Total capital assets being					_				
depreciated- net	10,391	357		(181,204)		205		10,210,358	
Total Capital Assets, Net	\$ 10,509	620	\$	46,908	\$	(212,116)	\$	10,344,412	

# **Note 6 – CAPITAL ASSETS (Continued)**

# Gas:

Gas.	Beginning	Additions and	Deletions and	Ending		
Canital assats not hains depresented	Balance	Transfers In	Transfers Out	Balance		
Capital assets not being depreciated:  Land		\$ -	\$ -			
Total capital assets not	\$ 30,478	Ф -	Ф -	\$ 30,478		
being depreciated	30,478			20.479		
Capital Assets being depreciated:	30,476		<u> </u>	30,478		
Local Production Facilities	330,452			330,452		
Distribution System	544,968	-	-	544,968		
Municipal Building	645,686	-	<del>-</del>	645,686		
General Facilities Equipment	367,709	17,788	(18,078)	367,419		
Total capital assets being	307,709	17,700	(10,070)	307,419		
depreciated	1,888,815	17,788	(18,078)	1,888,525		
Less -	1,000,013	17,700	(10,070)	1,000,323		
Accumulated Depreciation	1,238,776	51,484	(10,278)	1,279,982		
Total capital assets being	1,230,770	31,101	(10,270)	1,277,702		
depreciated- net	650,039	(33,696)	(7,800)	608,543		
Total Capital Assets, Net	\$ 680,517	\$ (33,696)	\$ (7,800)	\$ 639,021		
Total Capital Mosets, 100	Ψ 000,217	Ψ (33,070)	ψ (7,000)	Ψ 033,021		
Water:						
	Beginning	Additions and	Deletions and	Ending		
Capital assets not being depreciated:	Balance	Transfers In	Transfers Out	Balance		
Land	\$ 33,349	\$ -	\$ -	\$ 33,349		
Total capital assets not						
being depreciated	33,349			33,349		
Capital Assets being depreciated:						
Local Production Facilities	334,421	30,700	(6,029)	359,092		
Transmission System	110,351	-	-	110,351		
Distribution System	841,276	539	-	841,815		
General Facilities Equipment	202,947	2,046	(31,031)	173,962		
Total capital assets being						
depreciated	1,488,995	33,285	(37,060)	1,485,220		
Less -						
Accumulated Depreciation	1,182,706	36,268	(37,060)	1,181,914		
Total capital assets being						
depreciated- net	306,289	(36,268)	-	303,306		
Total Capital Assets, Net	\$ 339,638	\$ (2,983)	\$ -	\$ 336,655		

#### Note 6 – CAPITAL ASSETS (Continued)

#### Wastewater:

	Beginning	Additions and	Deletions and	Ending	
Capital assets not being depreciated:	Balance	Transfers In	Transfers Out	Balance	
Land	\$ 5,980	\$ -	\$ -	\$ 5,980	
Construction in progress		100,942		100,942	
Total capital assets not					
being depreciated	5,980	100,942		106,922	
Capital Assets being depreciated:	_				
Local Production Facilities	1,173,433	11,200	(32,922)	1,151,711	
Distribution System	1,306,768	3,525	-	1,310,293	
General Facilities Equipment	452,027	997	(5,623)	447,401	
Total capital assets being					
depreciated	2,932,228	15,722	(38,545)	2,909,405	
Less -	_				
Accumulated Depreciation	1,907,255	65,371	(10,915)	1,961,711	
Total capital assets being	_				
depreciated- net	1,024,973	(49,649)	(27,630)	947,694	
Total Capital Assets, Net	\$ 1,030,953	\$ 51,293	\$ (27,630)	\$ 1,054,616	

#### Note 7 – MUNICIPAL BUILDING

The Electric Utility and Gas Utility each provided funds for construction of a municipal building for use as office space by CRMU and by the City for library and general office space. Based on square footage, CRMU utilizes 76.83 percent of the building and the City utilizes 23.17 percent. The City reimburses the Electric Utility and Gas Utility ratably for a share of building operating costs. The public uses 50 percent of the building as a meeting hall and pays a nominal rent for each usage. This public usage area is included in the portion allocated CRMU.

For financial reporting purposes, all assets, liabilities, income and expenses of this building are prorated 50% to the Electric Utility and 50% to the Gas Utility. These percentages represent each Utility's share of the original capital contributed for construction of the building.

Municipal building assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings and Improvements 10 - 50 Years Equipment 5 - 40 Years

#### **Note 8 – LONG-TERM LIABILITIES**

Changes in long-term liabilities for the year ended June 30, 2020 are summarized as follows:

	Beginning Balance	Additions		Additions Reductions		Ending ions Balance		Due Within One Year	
Notes Payable from									
Direct Borrowings	\$ 2,145,000	\$	-	\$	140,000	\$ 2,005,000	\$	140,000	
Net Pension Liability	611,641		2,578			614,219		-	
Total	\$ 2,756,641	\$	2,578	\$	140,000	\$ 2,619,219	\$	140,000	

## **Notes Payable**

Notes payable activity for the year ended June 30, 2020 was as follows:

	Beginning					Ending	D	ue Within
	Balance	Add	itions	Re	ductions	Balance	C	ne Year
Iowa Savings Bank								
from Direct Borrowings	\$ 2,145,000	\$		\$	140,000	\$ 2,005,000	\$	140,000
Total	\$ 2,145,000	\$	_	\$	140,000	\$ 2,005,000	\$	140,000

Electric Utility – The Utility adopted a resolution on January 26, 2017 providing for the issuance of \$2,400,000 in Electric Revenue Capital Loan Notes from direct borrowings.

The Iowa Savings Bank note from direct borrowings matures and bears interest as follows:

## **Iowa Savings Bank from Direct Borrowings**

	1	Principal		nterest	Interest Rate
2021	\$	140,000	\$	55,106	2.000
2022		145,000		52,306	2.125
2023		150,000		49,225	2.375
2024		155,000		45,663	2.5
2025		160,000		41,788	2.625
2026-2030		865,000		141,262	2.750-3.125
2031-2032		390,000		18,938	3.125-3.250
	\$	2,005,000	\$	404,288	

### **Note 9 – COMPENSATED ABSENCES**

CRMU employees are entitled to certain compensated absences based on length of employment. Vacation hours are accumulated on a calendar year basis with a limited amount of carryover to subsequent years allowed. Earned but unused vacation hours will be paid upon termination, retirement or death. The liability for compensated absences is computed based on rates of pay in effect at June 30, 2020 and includes related employee benefits. Sick leave is not paid on termination, retirement or death; therefore, no accrual has been made for accumulated sick leave hours.

### Note 10 – JOINT USE AGREEMENT

On April 19, 2002, the Board of Trustees adopted and approved an intra-fund resolution between the Electric Utility and Communications Utility titled "A Joint Use Agreement Under Iowa Code Chapter 28E".

The Electric Utility financed and installed a communications distribution system for the use and support of electric operations. This communications distribution system is the sole property of the Electric Utility. Through the joint use agreement, the Communications Utility is granted the right to use the three networks of the Electric Utility communications distribution system in varying percentages as specified in the agreement.

The term of the agreement is forty years, expiring June 30, 2041. For the term of the agreement, the Communications Utility will pay to the Electric Utility, the sum of \$100,000 on or before the last day of June each year. The arrangements and terms of the agreement were based upon applicable market value and economic conditions at that time, in sole reference to the joint use of the communications distribution system by the Electric Utility and Communications Utility. The Communications Utility is obligated to comply with all property tax filing requirements imposed under Iowa Code Chapter 433.

### **Note 11 – PAYMENT TO THE CITY**

CRMU made voluntary in-lieu-of-tax payments to the City in the amount of \$91,690 for the year ended June 30, 2020.

### **Note 12 – PENSION AND RETIREMENT BENEFITS**

<u>Plan Description</u>. IPERS membership is mandatory for employees of the Utilities, except for those covered by another retirement system. Employees of the Utilities are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at 7401 Register Drive P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

### **Note 12 – PENSION AND RETIREMENT BENEFITS (Continued)**

<u>Pension Benefits</u> – A regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25 percent for each month that the member receives benefits before the member's earliest normal retirement age. For service earned starting July 1, 2012, the reduction is 0.50 percent for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

<u>Disability and Death Benefits</u> - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

<u>Contributions</u> - Contribution rates are established by IPERS following the annual actuarial valuation, which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. Statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires that the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll, based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2020, pursuant to the required rate, Regular members contributed 6.29 percent of pay and the Utilities contributed 9.44 percent for a total rate of 15.73 percent.

The Utilities' total contributions to IPERS for the year ended June 30, 2020 were \$79,492.

### **Note 12 – PENSION AND RETIREMENT BENEFITS (Continued)**

Net Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2020, the Utilities reported a liability of \$614,219 for their proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Utilities' proportion of the net pension liability was based on the Utilities' share of contributions to the pension plan relative to the contributions of all IPERS participating employers. At June 30, 2019, the Utilities' collective proportion was .0106071 percent, which was an increase of .000942 percent from their proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the Utilities recognized pension expense of \$126,759. At June 30, 2020, the Utilities reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	red Outflows Resources	Deferred Inflows of Resources		
Differences between expected and actual experience	\$ 1,703	\$	22,084	
Changes of assumptions	65,792		-	
Net difference between projected and actual earnings on pension plan investments	-		69,215	
Changes in proportion and differences between Utility contributions and proportionate share of contributions	47,511		-	
Utility contributions subsequent to the measurement date	 79,492			
Total	\$ 194,498	\$	91,299	

\$79,492 reported as deferred outflows of resources related to pensions resulting from the Utilities' contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

### **Note 12 – PENSION AND RETIREMENT BENEFITS (Continued)**

Year Ending June 30,	Ŗ	ı	Total
2021		\$	25,944
2022			(3,488)
2023			(253)
2024			(1,744)
2025			3,248
	Total	\$	23,707

There were no non-employer contributing entities at IPERS.

<u>Actuarial Assumptions</u> - The total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Rate of inflation	
(effective June 30, 2017)	2.60 percent per annum
Rates of salary increase	3.25 to 16.25 percent, average, including inflation. Rates
(effective June 30, 2017)	vary by membership group
Long-term investment rate of return	7.00 percent, compounded annually, net of investment
(effective June 30, 2017)	expense, including inflation
Wage growth	3.25 percent per annum, based on 2.60 percent inflation
(effective June 30, 2017)	and 0.65 percent real wage inflation.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study dated March 24, 2017 and a demographic assumption dated June 28, 2018.

Mortality rates used in the 2019 valuation were based on the RP-2014 Employee and Healthy Annuitant Tables with MP-2017 generational adjustments.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

### **Note 12 – PENSION AND RETIREMENT BENEFITS (Continued)**

Asset Class	Asset Allocation	Long-Term Expected Real Rate of Return					
Domestic Equity	22.0%	5.60%					
International Equity	15.0	6.08					
Global Smart Beta Equity	3.0	5.82					
Core Plus Fixed Income	27.0	1.71					
Public Credit	3.5	3.32					
Public Real Assets	7.0	2.81					
Cash	1.0	-0.21					
Private Equity	11.0	10.13					
Private Real Assets	7.5	4.76					
Private Credit	3.0	3.01					
Total	100%						

<u>Discount Rate</u> - The discount rate used to measure the total pension liability was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the contractually required rate and that contributions from the Utilities will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Utilities' Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Utilities' proportionate share of the net pension liability calculated using the discount rate of 7.0 percent, as well as what the Utilities' proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0 percent) or 1-percentage-point higher (8.0 percent) than the current rate.

	1%	Discount	1%
	Decrease	Rate	Increase
	(6.0%)	(7.0%)	(8.0%)
Utilities' proportionate share of			
the net pension liability	\$ 1,090,654	\$ 614,219	\$ 214,590

<u>Pension Plan Fiduciary Net Position</u> - Detailed information about the pension plan's fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

<u>Payables to the Pension Plan</u> - At June 30, 2020, the Utilities reported \$10,310 of payables related to the defined benefit pension plan.

### Note 13 – HEALTH INSURANCE SELF-INSURED

CRMU has a group health insurance policy which provides comprehensive medical coverage for eligible employees and, if elected, their spouses and dependents. CRMU self-insures certain employee eligible medical costs that are not reimbursed by the health insurance provider because the medical cost does not exceed the deductible and maximum out-of-pocket policy provision. Beginning January 1, 2017, employees pay out of pocket maximum of \$1,000 for single coverage or \$2,000 for family coverage. CRMU has nine covered employees as of June 30, 2020.

The amount of the deductibles and maximum out-of-pocket expenses self-insured are as follows:

	Dedu	ctible	Maximum C	Out-of-Pocket	
	Single Single	<u>Family</u>	<u>Single</u>	<u>Family</u>	
Employee	\$4,000	\$8,000	\$8,150	\$16,300	

CRMU risk is limited to the difference between the out of pocket maximums of the two plans. The claims payable, including claims incurred but not yet reported, have been determined by the CRMU's management and have not been recorded in the accompanying financial statements. Changes in the claim's liability amount were as follows:

	Year Ended	Beginning	Claims and Changes	Claim	Ending
	June 30	Balance Liability	in Estimates	Payments	Balance
_	2020	\$ 3,354	\$ 40,494	\$ 37,746	\$ 6,102

The ending liability balance is included in the current liabilities.

### **Note 14 – COMMITMENTS AND CONTINGENT LIABILITIES**

CRMU has a contract, effective to December 31, 2020, with the United States Department of Energy to provide CRMU firm electric power up to 2,395 kilowatts during any winter season month and up to 2,666 kilowatts during any summer season month. This contract provides that the contract rate of delivery for firm power maybe adjusted after January 2011 for the kilowatts to be provided during the subsequent winter and summer seasons.

CRMU entered into a contract with its major transporter of natural gas in August 1993 that requires a capacity demand payment of approximately \$100,000 annually. The initial expiration date of the contract was through October 31, 1996, which was subsequently extended through January 1, 2020.

CRMU entered into a contract July 27, 2006, with Utility Service Co., Inc., engaging them to provide the professional service needed to maintain CRMU's 250,000-gallon water storage tank. The annual fee is \$11,288. Beginning in 2015 and each third year thereafter, the annual fee will be adjusted to reflect the current cost of service, and may be adjusted up or down by a maximum of 5% annually. This contract may be cancelled by CRMU if notification is received 90 days prior to the anniversary date. Unless a cancellation notice is received, the contract automatically renews each year.

### **Note 14 – COMMITMENTS AND CONTINGENT LIABILITIES (Continued)**

During February 2018, the Electric Utility entered into a contract with DGR Engineering for engineering services for the substation transformer project at an estimated cost of \$46,000. As of June 30, 2020, the remaining balance was \$20,700. The final payment is expected to made in 2021.

During February 2020, the Electric Utility entered into a contract with WEG Transformers USA, LLC. for equipment for the substation transformer project at an estimated cost of \$626,933. As of June 30, 2020, the remaining balance was \$626,933. The final payment is expected to made in 2021.

During December 2019, the Wastewater Utility entered into a contract with Veenstra & Kimm, Inc. for engineering services for sanitary sewer evaluation at an estimated cost of \$38,700. As of June 30, 2020, the remaining balance was \$10,583. The final payment is expected to made in 2021.

### Note 15 – LEASES

Copier Lease – The Utility began leasing a copier machine from Access Systems in December 2016. The lease required 60 payments of \$298 plus applicable fees. The final lease payment is December 2021. Payments totaled \$3,576 in 2020.

Postage Meter Lease- The Utility began leasing a machine from Pitney Bowes in September 2016. The lease required 60 payments of \$114 plus applicable fees. The final lease payment is September 2021. Payments totaled \$1,372 in 2020.

Future lease payments are summarized as follows:

### **Note 16 – CONCENTRATIONS**

CRMU provides utility services to commercial and residential customers in a specified service area in and around City of Coon Rapids, Iowa. Credit is granted to substantially all customers, all of whom are local business or residents. All new customers of CRMU are required to pay a meter deposit. The deposit is refundable, within twelve months, if their account balances have been paid on time during that period.

### **Note 17 – RISK MANAGEMENT**

CRMU is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks, except for loss of infrastructure, are covered by the purchase of commercial insurance. CRMU assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

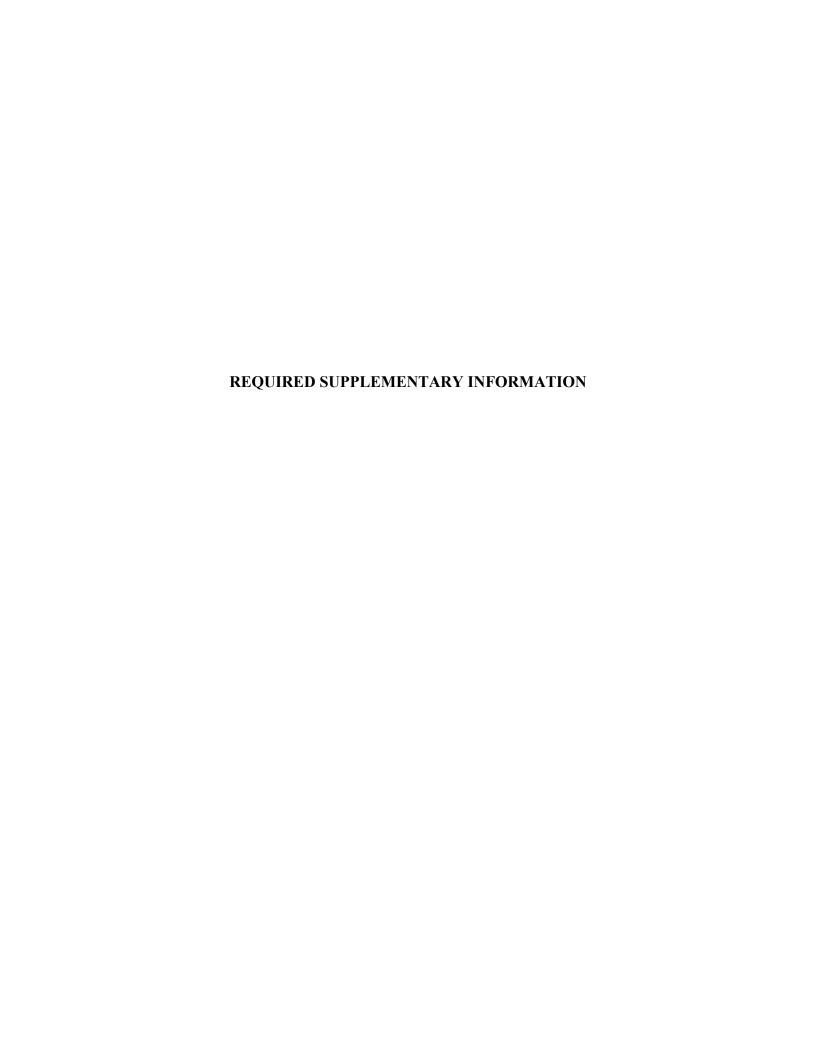
### **Note 18 – PRIOR PERIOD ADJUSTMENTS**

A prior period adjustment of \$3,070 was made between the Water and Wastewater Utilities for accumulated depreciation on a capital asset that was originally recorded in the Wastewater Utility during the year ending June 30, 2019, but should have been recorded to the Water Utility. The correction was made during the year ending June 30, 2020.

	Water Utility	Wastewater Utility
Net Position June 30, 2019, as previously reported	\$ 587,881	\$ 1,665,828
Accumulated Depreciation on capital asset transferred	(3,070)	3,070
Net Position June 30, 2019, as restated	\$ 584,811	\$ 1,668,898

### **Note 19 – SUBSEQUENT EVENTS**

Coon Rapids Municipal Utilities amended their outstanding Electric Revenue Capital Loan Notes, Series 2017 totaling \$2,005,000 with an interest rate of 2.0%, effective July 1, 2020.



### COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) SCHEDULE OF THE UTILITIES' PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

### IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION FOR THE LAST SIX FISCAL YEARS

	2020	2019	2018	2017	2016	2015
Utilities' collective proportion of the net pension liability (asset)	0.010607%	0.009665%	0.009533%	0.009402%	0.009390%	0.009371%
Utilities' collective proportionate share of the net pension liability	\$ 614,219	\$ 611,642	\$ 634,999	\$ 591,681	\$ 463,916	\$ 371,638
Utilities' covered payroll	\$ 807,237	\$ 726,433	\$ 711,570	\$ 674,705	\$ 643,303	\$ 613,191
Utilities' collective proportionate share of the net pension liability as a percentage of its covered payroll	76.09%	84.20%	89.24%	87.69%	72.11%	60.61%
IPERS' net position as a percentage of the total pension liability	85.45%	83.62%	82.21%	81.82%	85.19%	87.61%

**Note:** GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Utilities will present information for those years for which information is available.

# COON RAPIDS MUNICIPAL UTILITIES (A COMPONENT UNIT OF THE CITY OF COON RAPIDS, IOWA) SCHEDULE OF THE UTILITIES' CONTRIBUTIONS IOWA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION LAST 10 FISCAL YEARS

	2020		 2019		2018		2017
Statutorily required contribution	\$	79,492	\$ 76,203	\$	64,871	\$	63,543
Contributions in relation to the statutorily required contribution		(79,492)	(76,203)		(64,871)		(63,543)
Contribution deficiency (excess)	\$		\$ 	\$		\$	
Utilities' covered payroll	\$	842,078	\$ 807,237	\$	726,433	\$	711,570
Contributions as a percentage of covered payroll		9.44%	9.44%		8.93%		8.93%

 2016	2015		2014		2014		2013	2012		2011	
\$ 60,251	\$ 57,447	\$	54,758	\$	51,529	\$	46,003	\$	39,212		
(60,251)	(57,447)		(54,758)		(51,529)		(46,003)		(39,212)		
\$ -	\$ -	\$	-	\$	-	\$	-	\$			
\$ 674,705	\$ 643,303	\$	613,191	\$	594,337	\$	570,050	\$	564,201		
8.93%	8.93%		8.93%		8.67%		8.07%		6.95%		

### COON RAPIDS MUNICIPAL UTILITIES NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – PENSION LIABILITY FOR THE YEAR ENDED JUNE 30, 2020

### **Changes of Benefit Terms:**

There are no significant changes in benefit terms.

### **Changes of Assumptions**

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested Regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00 percent to 2.60 percent.
- Decreased the assumed rate of interest on member accounts from 3.75 percent to 3.50 percent per year.
- Decreased the discount rate from 7.50 percent to 7.00 percent.
- Decreased the wage growth assumption from 4.00 percent to 3.25 percent.
- Decreased the payroll growth assumption from 4.00 percent to 3.25 percent.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25 percent to 3.00 percent.
- Decreased the assumed rate of interest on member accounts from 4.00 percent to 3.75 percent per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30 year amortization period to a closed 30 year amortization period for the UAL beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20 year period.



## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Coon Rapids Municipal Utilities Coon Rapids, IA 50058

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and each major fund of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Utilities' basic financial statements as listed in the table of contents, and have issued our report thereon dated December 8, 2020.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Coon Rapids Municipal Utilities' internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Coon Rapids Municipal Utilities' internal control. Accordingly, we do not express an opinion on the effectiveness of Coon Rapids Municipal Utilities' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Coon Rapids Municipal Utilities' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Williams & Company, P.C.

Spencer, Iowa December 8, 2020

### COON RAPIDS MUNICIPAL UTILITIES SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2020

### PART I – SUMMARY OF AUDITORS' RESULTS

- (A) An unmodified opinion was issued on the financial statements.
- (B) No significant deficiencies in internal control over financial reporting were disclosed by the audit of the financial statements.
- (C) The audit did not disclose any non-compliance which is material to the financial statements.

### PART II - FINDING RELATED TO THE GENERAL PURPOSE FINANCIAL STATEMENTS

**INSTANCES OF NONCOMPLIANCE:** No matters were reported.

**INSTANCES OF SIGNIFICANT DEFICIENCIES:** No matters were reported.

### PART III - OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING

- III-A-20: Official Depositories The Board of Trustees has approved a resolution naming official depositories. The maximum amount stated in the resolution was not exceeded during the year ended June 30, 2020.
- III-B-20: <u>Questionable Disbursements</u> No expenditures we believe did not meet the requirement of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- III-C-20: <u>Travel Expense</u> No disbursements of the Utilities' money for travel expenses of spouses of Utilities' officials or employees were noted.
- III-D-20: <u>Business Transactions</u> No business transactions between Coon Rapids Municipal Utilities and the Utilities' officials and employees were noted.
- III-E-20: <u>Restricted Donor Activity</u> No transactions were noted between the Utilities' officials, Utilities' employees and restricted donors in compliance with Chapter 68B of the Code of Iowa.
- III-F-20: <u>Bond Coverage</u> Surety bond coverage of Coon Rapids Municipal Utilities' officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- III-G-20: <u>Board Minutes</u> No transactions were found that we believe should have been approved in the Board minutes but were not.
- III-H-20: <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapter 12(B) and 12(C) of the Code of Iowa and the Coon Rapids Municipal Utilities' investment policy were noted.
- III-I-20: <u>Telecommunication Services</u> No instances of non-compliance with Chapter 388.10 of the Code of Iowa were noted.